State of Nevada
CORE.NV Project Weekly Status Report

Week Ending: August 30, 2024
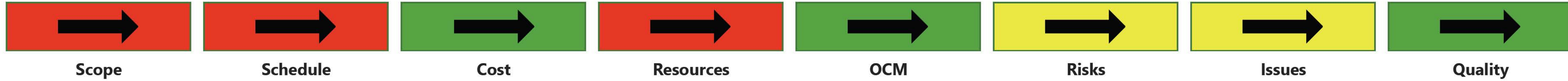
CORE.NV

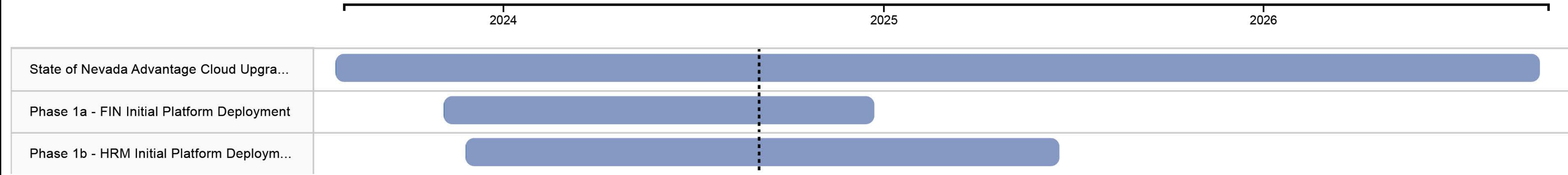| Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	  Updates on completed milestones and performance against plan
	  Status of in progress activities
	  Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report
Week Ending: August 30, 2024

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
🔴→	🔴→	🟢→	🔴→	🟢→	🟡→	🟡→	🟢→

CORE.NV Project Roadmap

	2024	2025	2026
State of Nevada Advantage Cloud Upgra…	▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭▭		
Phase 1a - FIN Initial Platform Deployment	▭▭▭▭▭▭▭▭▭▭▭		
Phase 1b - HRM Initial Platform Deploym…	▭▭▭▭▭▭▭▭▭▭▭▭▭		

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.35	P1A PI3 Completion Report Complete_ms	08/26/24	08/26/24	100%
1.1.36	P1B PI3 Completion Report Complete_ms	08/26/24	08/26/24	100%
1.1.37	P1A Training Support Month 1 Complete_ms	08/30/24	08/30/24	0%
1.1.38	P2A Build Discussions Start_ms_	08/30/24	08/30/24	0%
1.1.39	P1A Training Support Month 2 Complete_ms	08/30/24	08/30/24	0%

Project Status Review

For this reporting period, OPM/BerryDunn completed and submitted their responses to Plante Moran's/IV&V's Observations and Recommendations spreadsheet of items. These responses are to be included in IV&V's Monthly Status Report for the Core.NV Project. Notable decisions made during this period include a strategy for Auditing/SEFA Reporting as well as an approach for Authentication/Single Sign-On (SSO) for the solution. Important decisions that are still pending include an approach to handle issue CORENV-5141, which involves Vendor Tables and Alternative Vendor Addresses, as well as discussions and approval of a design for the requested Debt Collection Module (which will require a Change Request).

Workstream Status Review

FIN

This week we have been concentrated on analysis of testing to determine in detail any gaps in scripts
Final General Accounting build meeting was completed
Data tables for vendor/customer resolution in progress
FHWA - Meetings with NDOT and FHWA resource center representatives were successful and working group were level set.
Additional requirements meetings with the group will be scheduled to ensure compliance

HRM

UAT finished 8/29/2024 and aside from the issues in the beginning, it went well. ▮▮▮▮ gave it an 85% success rate.

Successfully completed Position Control, Personnel Management and initial Payroll test scripts, leading to tester identified improvements for user experience.

Held a positive payroll discussion on 8/30/2024 with AERIS team and DHRM SMEs.
We need to put the majority of the lift on DHRM and set up a separate meeting to nail down details. We can support this early shift but this is Phase 1b and not the current focus.

TECH

SSO: Successfully completed and tested SSO logins for State employees
Interfaces: CoA Interfaces changes complete. Issue with JVD interfaces resolved, one blocker for HRM interface needed for P1A being collaborating w/ HRM to provide mappings.
Reports: New BA is working with Agencies directly to determine disposition of all reports. Expect the load to decrease as duplicate and unneeded reports are uncovered. SEFA report solution shared.
Security: Security roles moving along smoothly with no blockers
DW & Conversion: Implemented "War Room" for DW work, and saw an immediate lift in ticket progressions and closed tickets

OCM

OCM Accomplishments
1. 4 Sep Quarterly Leadership Event: Invite sent; planning and slides in progress

2. Communication Memos:
- FY25 Fund Maps (awaiting direction) from FIN Team if we need to reach out to Leadership to request)
- CoA Campaign (next week release)
- Quarterly Memos to Statewide Leadership and All State Employees (5 Sep)

3. CoA Campaign: CoA Memo, CoA Cheat Sheet, CoA Quick Reference Guide, Video Resource, CoA section on SharePoint – finalizing all for target release date of next week

4. Change Readiness:
- Change Readiness Survey: TBD based upon FY Fund Maps release decision
5. Training EUT Comms Support: Ongoing communications support with messaging, updates and reminders.

** Watchlist: Potential stakeholder resistance to FY25 Fund Map data request, OCM team to watch for resistance and mitigate appropriately.

Upcoming Activities
4 Sep: Quarterly Leadership Meeting
5 Sep: Quarterly All-State and Leadership Memos
18 Sep: Change Agent Network
23 Sept Monthly Newsletter release

CORE.NV

Training

1. State Trainer Forums - Bi-weekly forum held on 8/28/24 with both FIN and HRM State Trainers. 21 trainers in attendance.
2. EUT Registration - Team will continue to monitor and track registration progress; Team testing NDOT training location on 9/5/24; Currently over 800 seats filled
3. EUT Registration Support Strategy - Hosting weekly Registration Open Office Hours (Tuesdays 830a-9a); Responded to end-user needs by adding Cash Receipts to General Accounting; Budget Control being offered to SCO, GFO with NDOT/FDOT TBD. A part of Budget Control that is not currently within the ILT being built will be turned into a 30-minute video with Job Aid to accommodate those end-users who only use the query and do not enter.
4. EUT Curriculum - AR, GA, AP, and CA comments received and are in final draft progress; Fixed Asset ILT Materials along with 2 Job Aids currently out for review by state trainers, OPM training team, and OPM FIN team with a deadline of COB 9/3/24 (this date was extended due to forwarding to reviewers a day later than anticipated); Determined Training Review Committee and final review timeline (all course materials must be final by 9/18/24); Developed training - SCO material hand-off timeline.

Being Mitigated
1. SHR PII Mitigation Strategy: General end-user logins created with security role prohibiting access to PII.
2. Course execution has very narrow margins for responding to system updates, emergencies, weather, illness, location issues, technical failure; contingency plan in progress.
3. System building and testing requirement causing ILT courses to be adjusted to meet the system build progression. Explanation: This week, due to CGI's extended testing requirements for BC, FA, and CA functionalities in Adv 4, the training team was forced to reschedule four October courses to November or December. To minimize disruption, OCM provided support to enrolled and waitlisted participants for the BC course. During this process, it became evident that SCO/GFO had a specific need for the full 8-hour BC course only. In response, the training team developed a 30-minute BC demo for other agencies and coordinated with SCO to host the full course at their location.

Training initiative
1. Training Questions Management: 29 questions logged (Office Hours, Survey Monkey, OPM email, etc.); 22 questions addressed/closed; 7 questions being actively worked by the Training Team.
2. Training Tracker Activities: 28 total open action/issues/concerns; 11 marked as high priority (Completion %: 5 at 75%, 2 at 50%, 3 at 25%, and 1 at 0% just started); 96 total action/issues/concerns closed since August 1st; week ending 8/30/24 - 5 new actions with 6 actions closed.

Upcoming
9/3/24 EUT Open Registration Office Hours
9/9/24 Meeting with SCO regarding EUT/transition/ownership for Jan 2025 and beyond
9/11/24 State Trainer Forum

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets		05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets		05/30/24	P3 - Low	Open - In Progress
CORENV-1717	NDOT Looking for Procurement Overview			P2 - Medium	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Tranactions and Open Items			P2 - Medium	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity			P2 - Medium	Open - In Progress
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team			P1 - High	Open - In Progress
CORENV-5600	Risk: Phase 1 EUAT script preparedness and FIN build progress			P0 - Very High	Candidate
CORENV-5610	Lack of field mapping for developing HRM interfaces, leading to potential delays and quality issues in project deliverables.			P1 - High	Candidate
CORENV-5661	All of the laptops for training need to be reimaged by OCIO and setup for login credentials for any State employee to outfit the Carson City Training Room. The deadline provided to OCIO for this is Monday, September 23.			P1 - High	Candidate
CORENV-5662	Thin client computers for use in the Las Vegas training room have just been ordered. They must be received, imaged, and installed by OCIO all before October 1, 2024.			P1 - High	Candidate

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Closed This Week

Description	Owner	Due Date	Comments
Update FIN EUT Schedule Dates – refer to ███ email	███	08/28/24	

Open But Due

Description	Owner	Due Date	Comments
Collect update on Risk CORENV-5141 and CORENV-2929 (Recommend closing?)	███	08/29/24	
Create CR15 for NeoGov Schedule updates	███, ███	08/30/24	
Meet with ███ to review OPM Tech Jira Backlog to ensure progress will be tracked.	███	08/21/24	I followed up in the SoS meeting with ███ on the OPM Tech JIRA backlog to ensure we're on track for Phase 1-A and 1-B. ███ confirmed that all known work for Phase 1-A is in the backlog and they're currently working to capture Phase 1-B items.
Review options for showing resource preditability/velocity metrics given latest string of onboards. Set up meeting with ███ to talk through.	███	08/21/24	Add ███ and ███ to notification - Following-up with Leadership - ███ to discuss recommendations with ███
Review updating CORENV-3209	███	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	███	06/14/24	Include ███, ███. ███ as Optional
Send ███ and ███ full CoA data	███	08/28/24	
Setup meeting with OPM/PM to review Performance Test Plan, Integration, and Interfaces	███	08/28/24	Include Daily vs Batch Cycle in conversation, Include ███ and ███ in conversation
Test Biweekly Team Leads Deck link before next session	███	07/18/24	

Assigned This Week

Description	Owner	Due Date	Comments
Decision-5598: Connect with ███ on Decision nd get an update comment added in Jira.	███	09/04/24	
CORENV-5600: Connect with ███ Confirm if another Issue is needed to track potential rescheduling during Build.		09/04/24	
CORENV-4490: Check in with OPM Technical team for update on Resolution Strategy, and specifically, of impact on schedule and resources. Add update comment in Jira.	███	09/04/24	███ created Ticket (#5528) for Sprint 4.2: laid out objectives, list of converted tables, and possible solution
CORENV-2715: ███ to add in update comment ███ to communicate task)	███	09/04/24	
CORENV-1717: ███ to add in update comment ███ to communicate task)	███	09/05/24	
Check latest Invoice's Period and confirm to ███ f error exists	███	08/30/24	

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-5503	Decision - CGI removes the preceding "VC" from the converted vendor data		Re-Open		P1 - High	
CORENV-5620	Need to approve CGI to modify the vendor logic in 4.x to remove the risk outlined in CORENV-5141		Open		P0 - Very High	
CORENV-5622	Decision Needed: Authentication/SSO options for the State of Nevada		Open		P1 - High	
CORENV-5642	Decision: SEFA Reporting Solution		Open		P1 - High	
CORENV-5498	Budget Load Decision	▮▮▮▮	Re-Open		P0 - Very High	8/26/2024

Program Indicator	Green	Yellow	Red	Gray
Overall CORE.NV Project Health	No more than one CORE.NV Project Indicator is yellow, and none is red.	No more than one of the CORE.NV Project Indicators is red **AND** (Two or more of the CORE.NV Project Indicators are yellow **OR** One of the CORE.NV Project Indicators are yellow)	Three CORE.NV Project Indicators are yellow **OR** More than one CORE.NV Project Indicator is red.	Insufficient information to assess this CORE.NV Project health indicator at this time.